



10/01/2022

Dear Parent/Guardian

In an effort to enable greater parental involvement in our students' time in Coláiste Mhuire Johnstown, we are providing parents with access to the absence feature on VSware. We request that all Parents/Guardians download the free VSware App onto their mobile device if they have not already done so, as this is the most efficient way to use VSware. If you have not downloaded the app please make sure to select Colaiste Mhuire KK. Using this App, parents are now required to submit absence requests on VSware in advance of full and partial days. This means that the orange and blue notes will no longer be necessary. If your son/daughter is absent from school without a reason being submitted through the app a notification will be sent to your mobile number stating that they are absent from class.

As the feature was enabled on the 6th of January this year there is no requirement to submit notes through the app prior to this date.

Tutorials and user guides are available on our website [here](#). If you still require further technical assistance, please contact aine.monahan@colaistemhuirekk.ie

Your sincerely,

Martin Gleeson

Principal

January 2022